

**CEDARVILLE TOWNSHIP
BOARD OF ZONING APPEALS**

The applicant should forward the following information to:

Zoning Inspector
Cedarville Township
78 N Main Street
PO Box 13
Cedarville OH 45314

1. Complete application for Variance, Conditional Use, or Appeal with six copies of each.
2. Attach a map of the area designating the site involved. Maps may be acquired at the Greene County Tax Map Office, 69 Greene Street, Xenia, Ohio, or <https://gis.greenecountyohio.gov/gims/>
3. A plot plan of the site involved. The plot map can be a single line drawing showing lot size and building locations on the lot/parcel.
4. Any other plans, brochures, pamphlets, or applicable material relating directly to the case.
5. A check made out to *Cedarville Township*
 - \$450 - Variance Application
 - \$90 - Conditional Use Application
 - \$90 - Appeal or Interpretation
6. Upon completion of the application for the Board of Zoning Appeals, you will be notified when the hearing date of your application is scheduled. Failure of applicant to attend will result in a delay of a decision or disapproval of the case.
7. Applicant may withdraw this application during any stage of its processing by giving written notice to the Zoning Inspector.

APPLICATION FOR VARIANCE

Cedarville Township Board of Zoning Appeals
78 N Main Street
PO Box 13
Cedarville OH 45314

1. Name of Owner _____
Mailing Address _____
Phone Number _____

2. Name of Applicant* _____
Mailing Address _____
Phone Number _____

**If applicant is not the owner, written authorization to act on behalf of the owner is required*

3. Location of property in accordance to County Auditor's Property Plat Book Records:
Township _____ Book No. _____ Page _____
Parcel (s) _____
Subdivision Plat _____ Lot No. _____ (If not subdivision, attach legal description)

4. Nature of Variance Request: _____

5. Justification of Variance: (Please attach) In order for a variance to be granted, the applicant must prove to the Board of Zoning Appeals that the following items are true.
- a. Special conditions exist peculiar to the land or building in question.
 - b. That a literal interpretation of the Cedarville Township Zoning Resolution would deprive the applicant of rights enjoyed by other property owners.
 - c. That the special conditions do not result from previous actions of the applicant.
 - d. That the requested variance is the minimum variance that will allow a reasonable use of the land or buildings.

I CERTIFY THAT THE INFORMATION CONTAINED IN THIS APPLICATION AND SUPPLEMENTS IS TRUE AND CORRECT.

Applicant

Date